

## STOCKTON UNIFIED SCHOOL DISTRICT

### MAINTENANCE UTILITY WORKER I

#### DEFINITION:

Receive general supervision from an assigned supervisor to perform general maintenance and construction work; assist skilled trade workers in a variety of jobs; perform specialized maintenance work; and perform related duties as assigned.

**REPRESENTATIVE DUTIES:** *(Incumbents may perform any combination of the essential functions shown below (E). This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification but is intended to accurately reflect the principle job elements.)*

Perform specialized grounds maintenance work and assist others with skilled trades work. **(E)**

Perform basic building maintenance tasks and assist others with skilled trades work. **(E)** Inspects and maintains door closers, lockers, furniture, cafeteria tables, bleacher systems, fire extinguishers, fencing, gates restroom partitions, playground equipment, athletic equipment and performs preventative maintenance on components at the sites. **(E)**

Move and assemble furniture and equipment as necessary. **(E)**

Use a variety of general maintenance tools and equipment such as, forklifts, scissor lifts, jack -hammer, , blowers, ladders, power tools and pallet jack. **(E)**

Maintain regular and prompt attendance in the workplace.

Perform related duties as assigned.

#### KNOWLEDGE AND ABILITIES:

##### KNOWLEDGE OF:

- Purpose and function of a variety of tools and equipment used in building maintenance
- A variety of maintenance procedures performed at a school district
- A variety of building maintenance and grounds repair techniques
- Specialized maintenance procedures in such areas as weed control, black top, concrete, and asphalt work, or sprinkler system installation
- Oral and written communication skills

##### ABILITY TO:

- Perform a variety of grounds and utility maintenance tasks
- Assist journey-level skilled trades workers with specific tasks
- Understand and follow written and verbal instructions

- Establish and maintain cooperative working relationships with others
- Physical capability sufficient to perform job tasks
- Develop and maintain cooperative working relationships with those contacted in the course of work
- Carry out oral and written directions; write and speak at a level sufficient to fulfill the duties to be performed for the position described

## **EDUCATION AND EXPERIENCE**

Any combination of education, training and/or experience equivalent to:

- Two years of experience in areas of general building maintenance
- High School Diploma or GED

## **WORKING CONDITIONS**

### ENVIRONMENT:

- Indoor and outdoor work environment
- Regular exposure to fumes, dust and odors
- As required must wear protective devices such as earplugs, dust mask, coveralls, gloves, safety boots and safety glasses

### PHYSICAL DEMANDS:

Employees in this position must have/be able to:

- Dexterity of hands and fingers to operate a variety of trade tools
- Walk and/or stand for extended periods of time
- See with or without assistive devices sufficient to perform assigned duties
- Lift and/or carry up to 40 lbs for distances up to 100 ft. or upstairs
- Occasionally lift and/or carry up to 100 lbs for distances up to 100 ft, or upstairs
- Push/pull up to 100 lbs for short periods of time
- Sufficient body movement and balance to bend at the waist, kneel, crawl, crouch and stoop
- Reach overhead, above and below the shoulders and horizontally
- See, hear and speak with/without assistive devices sufficient to communicate effectively with others

### HAZARDS:

- Exposure to cleaning agents and chemicals
- Use of power hand tools
- Exposure to sawdust